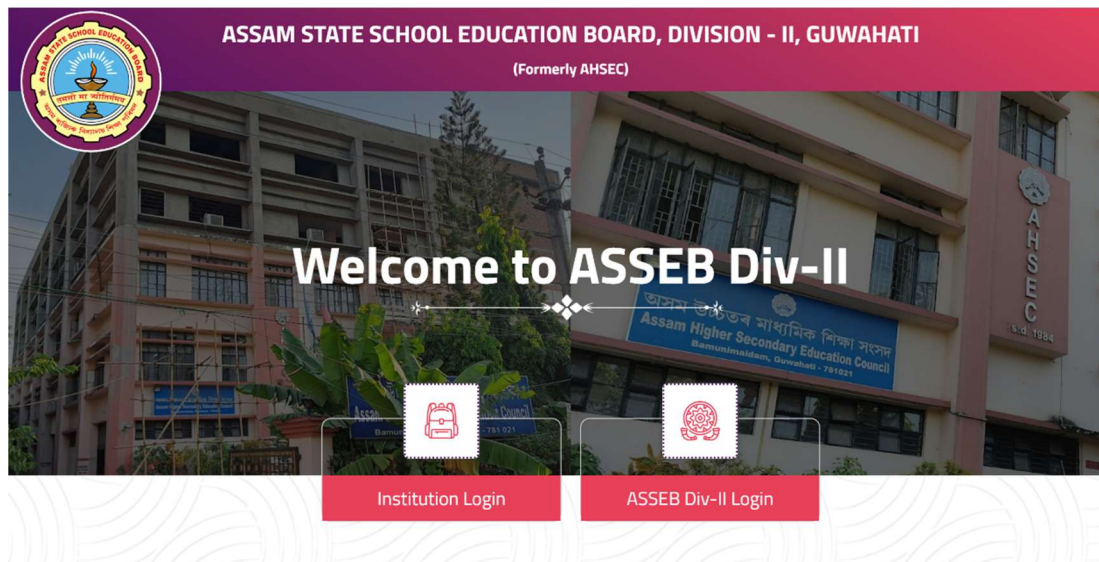


ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Registration Updation of Re-admitted Students Through SUJOG Portal Manual

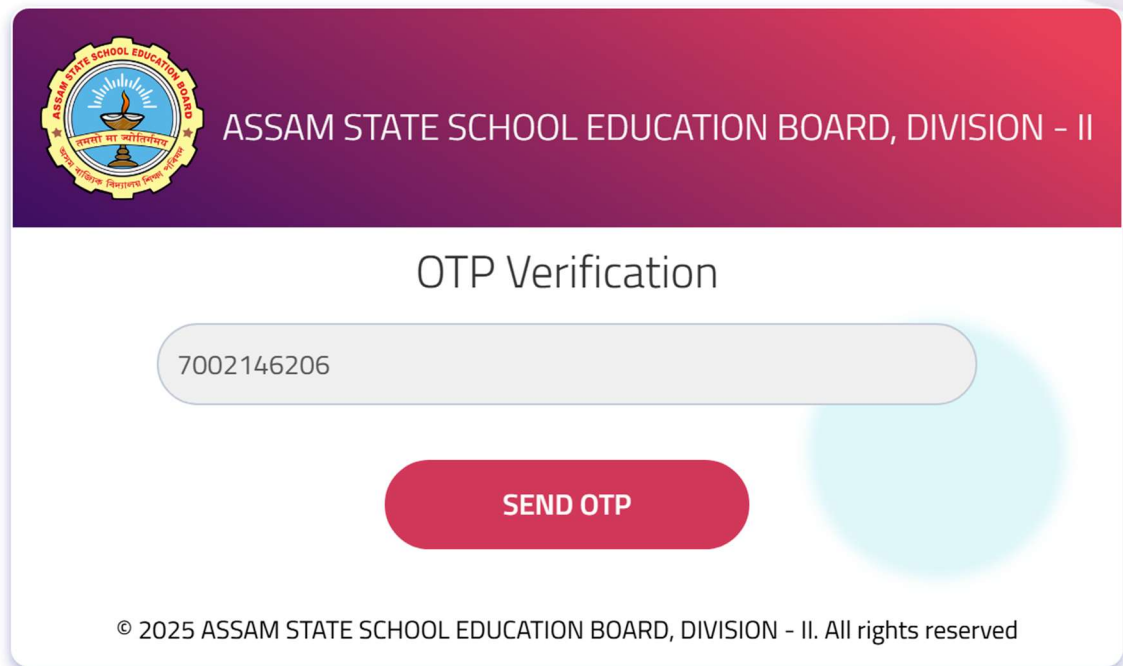
1. Open The URL <https://aseb.ahsecexam.in/> And Click on Institution Login to Set School Profile and Register the Students.



2. You will be prompted to enter your username and password. By default, your username is also your password for the first login.

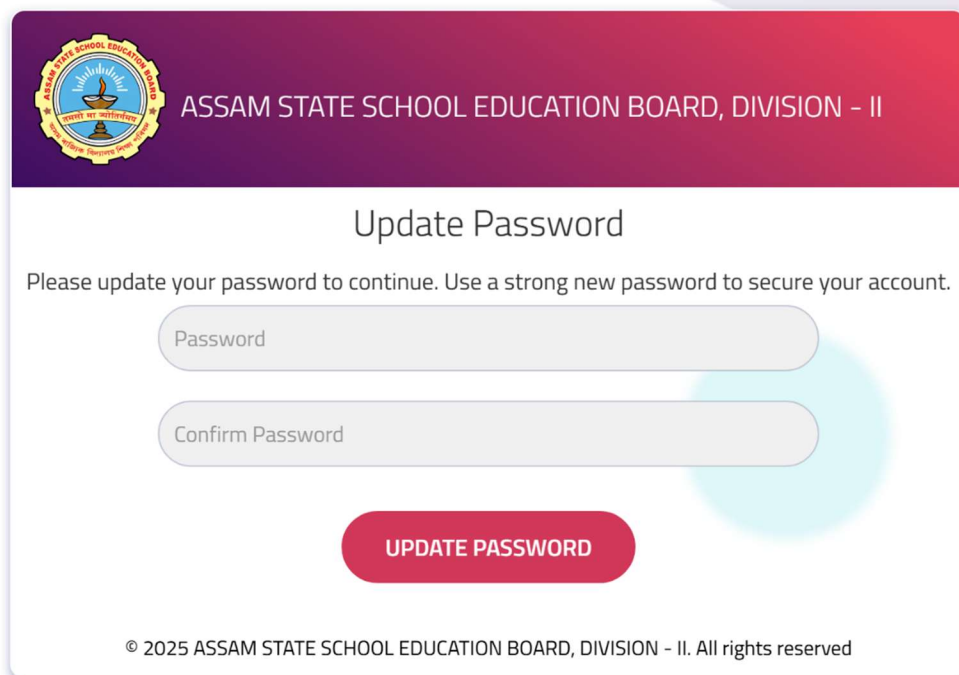
The screenshot shows the Admin Panel login page. The header is purple with the board's logo on the left and the text "ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II" on the right. Below the header is the text "Welcome to Admin Panel". A message states: "Use a valid username and password to access your account, If you forgot your password then click on the link below to reset it or please contact the Helpline numbers below." Below this is a purple button with a white icon and the text "STUDENTS REGISTRATION MANUAL". There are two input fields: "Username" and "Password". Below the "Password" field is a blue link "Forgot Password?". At the bottom is a red button with the text "LOGIN". At the very bottom is the copyright notice: "© 2025 ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II. All rights reserved".

3. After entering the default username and password, you will be redirected to the mobile number verification screen. Enter your correct mobile number and click on the 'Send OTP' button to receive the OTP on the entered number.



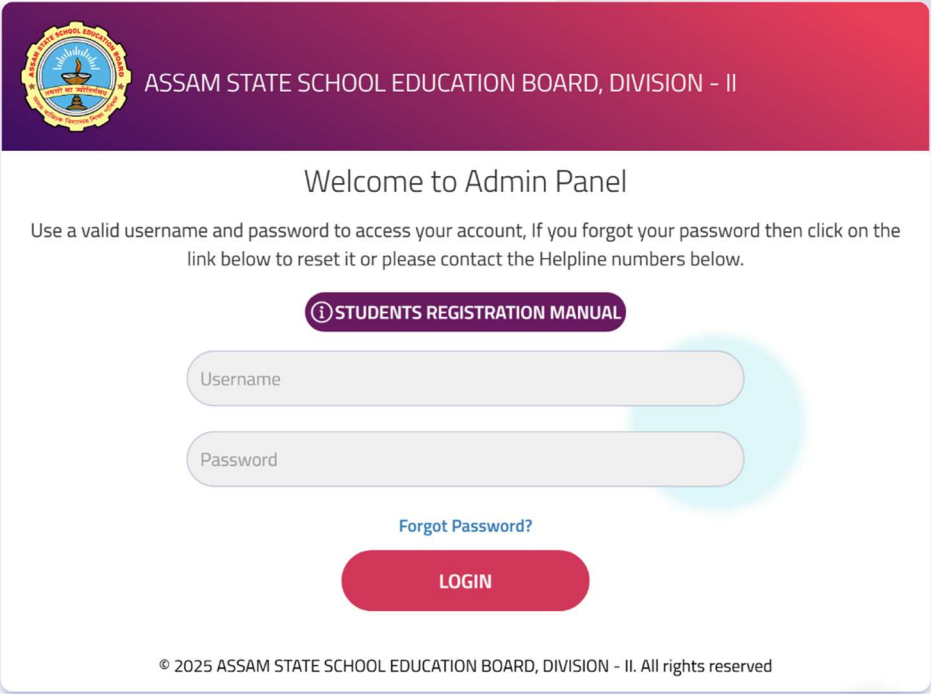
The image shows a mobile application screen for the Assam State School Education Board, Division - II. The header is a purple-to-pink gradient with the board's logo on the left and the text 'ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II' on the right. Below the header, the title 'OTP Verification' is centered. A light gray input field contains the number '7002146206'. Below the input field is a red button with the text 'SEND OTP'. At the bottom, a copyright notice reads '© 2025 ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II. All rights reserved'.

4. Next, enter the OTP on the following screen to verify your mobile number. Once verified, you will be redirected to set a new password to secure your login.



The image shows a mobile application screen for the Assam State School Education Board, Division - II. The header is a purple-to-pink gradient with the board's logo on the left and the text 'ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II' on the right. Below the header, the title 'Update Password' is centered. Below the title, a message reads 'Please update your password to continue. Use a strong new password to secure your account.' There are two light gray input fields: the first is labeled 'Password' and the second is labeled 'Confirm Password'. Below the input fields is a red button with the text 'UPDATE PASSWORD'. At the bottom, a copyright notice reads '© 2025 ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II. All rights reserved'.

5. After setting the new password, you will be redirected to the login screen. Enter your User ID and the new password you just set to log in successfully.



The screenshot shows the login interface for the Assam State School Education Board, Division - II. At the top, there is a purple header with the board's logo on the left and the text "ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II" on the right. Below the header, the page is titled "Welcome to Admin Panel". A message instructs users to use a valid username and password, and provides a link to reset the password or contact helpline numbers. A purple button labeled "STUDENTS REGISTRATION MANUAL" is positioned above the login fields. The login fields consist of a "Username" input box and a "Password" input box. Below the password field is a blue link for "Forgot Password?". A red "LOGIN" button is centered below the fields. At the bottom, a copyright notice reads "© 2025 ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II. All rights reserved".

ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Welcome to Admin Panel

Use a valid username and password to access your account, If you forgot your password then click on the link below to reset it or please contact the Helpline numbers below.

[STUDENTS REGISTRATION MANUAL](#)

Username

Password

[Forgot Password?](#)

LOGIN

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6. After a successful login, you will be redirected to the Institution Profile page by default. Here, you must review, verify, and submit the correct institution details. This step is mandatory.

ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Home > Affiliations > DAKSHIN GUWAHATI SENIOR SECONDARY SCHOOL

DAKSHIN GUWAHATI SENIOR SECONDARY SCHOOL

NOTE: PLEASE UPDATE YOUR INSTITUTION DETAILS BEFORE PROCEEDING. FOR ANY DISCREPANCY PLEASE CONTACT ASSESSING.

General Info

Institution Code: 147435 Medium: PRE-PRIM

Institution Name: DAKSHIN GUWAHATI SENIOR SECONDARY SCH Institution Sub Category: PRE-PRIM (SCHOOL)

Institution Category: SS - SR. SECONDARY SCHOOL Do You Have 1795F Code? Yes No

Academic Coordinator Name: MINERA DAS URS Code: 1794608901

Phone: 7609054755 Email Address: DKG199933@gmail.com

Name of The Head of Institution: RINTU RATHAN Over exists with given email

Address Info

Address 1: SAWKUCHI, BANSIHA, DIST. KAMRUP MR Address 2:

City/Town/Village: State: ASSAM

District: KAMRUP (METRO) Country: India

Pin Code: 781040 Post Office: SAWKUCHI

Education Block: Select Block Nearest Police Station: CAWAHATI

Institution's Bank A/c:

Bank A/C No: 1859409189 Account Name: 1859409189

IFSC Code: CDIN0227511 Bank Name: CENTRAL BANK OF INDIA

Bank Branch: LOHARA BRANCH

Institution's Stream wise Recognition Details

Arts Stream: Yes Arts Permission: RECOGNIZED

Arts Permission Year: 2009

Science Stream: No

Commerce Stream: No

Verify & Update

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7. Now, click on the 'Received Applications' option under the 'Sujog Data' menu in the side panel. Here, you will see a list of students along with their submission and payment status.

ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Home > All Received Applications Sujog

Search Applications

District: 02 - BARPETA Institution: 021140 - BARPETA GOVT H S SCHOOL

Student Name: Student ARN:

Registration No.: Submitted: All

Payment Status: All Stream: All

Search Reset

Received Applications

To Proceed for Payment

- Step 1: Print Check List.
- Step 2: Select students from the list in the below section.
- Step 3: Click on **Proceed for Payment** button.

Proceed to Payment

IF PAYMENT INITIATED BUT NOT PAID, PLEASE TRY AGAIN AFTER 1 HOUR.

Print Checklist

Page 1 of 1 View 500 records Found total 6 records

Actions	Submitted	Check List Price	Pay Status	Batch	Name	Father's Name	Mother's Name	ARN	Stream	Medium	Rs
	NO	NO	Not Paid	2024-25	DHRUBAJIT SUTRADHAR	PABITRA SUTRADHAR	BULTI SUTRADHAR	RA-021140-2-534222	SCIENCE	ENGLISH	0
	NO	NO	Not Paid	2024-25	JUMAN MAZUMDAR	MADHU MAZUMDAR	ARCHANA DAS	RA-021140-2-318990	SCIENCE	ENGLISH	0
	NO	NO	Not Paid	2022-23	MD ZAMIDUL HASSAN	MD ZAKIR HUSSAIN	MATABIAN BEGUM	RA-021140-2-921257	SCIENCE	ASSAMESE	0
	NO	NO	Not Paid	2024-25	PRATIMA RAJBANGSHI	PALAN RAJBANGSHI	PRABHATI RAJBANGSHI	RA-021140-1-720030	ARTS	ASSAMESE	0
	NO	NO	Not Paid	2024-25	SHAHIL KHAN	IMAN KHAN	SHAZIDA BEGUM	RA-021140-2-906584	SCIENCE	ASSAMESE	0
	NO	NO	Not Paid	2024-25	SHEKH HASINA PARBIN	HASMAT ALI	MAJEEDA KHATUN	RA-021140-1-286269	ARTS	ASSAMESE	0

Page 1 of 1 View 500 records Found total 6 records

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8. Here, you can view or edit student details before final submission, including personal information, subject combinations, and more. After making the necessary changes, submit the details to finalize them.



ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II
CHECKLIST OF APPLICATION FORMS SUBMITTED ONLINE FOR REGISTRATION UPDATION OF RE-ADMITTED STUDENTS
THROUGH THE SUJOG PORTAL – 2026

Page : 000001

INSTITUTION CODE & NAME : 061615 - DUNI H S SCHOOL

Registration No. :	066221/2024-25	ARN. No. :	RA-061615-1-417553	Student Id :	11628218
Name :	PAPI DEKA	Father's Name :	DINESWAR DEKA	Mother's Name :	CHARU DEKA
Sex :	FEMALE	Category :	GEN	Aadhar No :	4755 6799 4154
Mobile :	9854820973	Stream :	ARTS	Medium :	ASSAMESE
Subjects Offered :	Core-I: ENGL-ENGLISH	Core-II: MASS-MIL (ASSAMESE)			
	Elec-I: EDUC-EDUCATION	Elec-II: GEOG-GEOGRAPHY			
	Elec-III: POSC-POLITICAL SCIENCE	Elec-IV: BIHU-BIHU			



Papi Deka.

I (PAPI DEKA) do hereby declare that my particulars stated above/changes made (strikeout the non applicable one) are true and correct.

Students Signature

Registration No. :	066223/2024-25	ARN. No. :	RA-061615-1-248963	Student Id :	11533168
Name :	PRANAMI SARMA	Father's Name :	BALENDRA SARMA	Mother's Name :	PINU SARMAH
Sex :	FEMALE	Category :	GEN	Aadhar No :	3329 9953 2958
Mobile :	6000385915	Stream :	ARTS	Medium :	ASSAMESE
Subjects Offered :	Core-I: ENGL-ENGLISH	Core-II: MASS-MIL (ASSAMESE)			
	Elec-I: EDUC-EDUCATION	Elec-II: GEOG-GEOGRAPHY			
	Elec-III: POSC-POLITICAL SCIENCE	Elec-IV: BIHU-BIHU			



প্ৰানামী সৰ্মা

I (PRANAMI SARMA) do hereby declare that my particulars stated above/changes made (strikeout the non applicable one) are true and correct.

Students Signature

Print

10. Once you have finalized the student details, checkboxes will appear next to each student in the list. You can select one or multiple students to proceed with the payment. Then, click on the 'Proceed for Payment' button to make the payment.

ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Home > All Received Applications Sizing

Search Applications

District: DB - DARRANG Institution: 061615 - DUNI H S SCHOOL

Student Name: Student ARN: Student ARN: YES

Registration No.: Submitted: YES

Payment Status: Not paid Stream: All

Received Applications

To Proceed for Payment:

- Step 1: Print Check List.
- Step 2: Select students from the list in the below section.
- Step 3: Click on **Proceed for Payment** button.

Proceed to Payment

Print Checklist

Page 1 of 1 View 300 records/Found total 2 records

Actions	Submitted	Check List Print	Pay Status	Batch	Name	Father's Name	Mother's Name	ARN	Stream	Medium	Registration No	De
☒	YES	YES	Not Paid	2024-25	PAPI DEKA	DINESWAR DEKA	CHARU DEKA	RA-061615-1-417553	ARTS	ASSAMESE	066221/2024-25	21
☒	YES	YES	Not Paid	2024-25	PRANAMI SARMA	BALENDRA SARMA	PINU SARMAH	RA-061615-1-248963	ARTS	ASSAMESE	066223/2024-25	21

Page 1 of 1 View 300 records/Found total 2 records

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11. When you proceed for the payment, you will be redirected to the SBI Payment Gateway, where you can either make the payment online or submit the challan details.

As per RBI Guidelines all cards (physical and virtual) shall be enabled for use only at contact-based points of usage [viz. ATM's and Point of Sale (POS)]

Payment Details	
 Internet Banking	Order Summary Order No.: 120229 Merchant Name: Automation MercAWtest Amount: 200.00 Processing fee: GST: Total: APM ID: PG_TRANS_396

You can check the transaction status using the following link - [Click Here](#)

12. After successful payment, you can generate Form 50 by clicking on 'Sujog Payment Status' in the side menu for your records